



MEETING MINUTES

Sooke Elementary PAC AGM Meeting

Date/Time June 22, 2023, 6pm in Library | *Meeting called by* Sooke Elementary PAC

In Attendance

Meghan Rownd, President | Dalton Wilcox, Vice-President & Event Coordinator | Katie Sperrer, Treasurer | Jess Wageman, Fundraising Coordinator

Other: Krista Leakey, Christal Bodman, Lindsey Medwedrich

Meeting Called to Order: 6:08 pm

Welcome and introductions

Territorial Acknowledgement - Sooke Elementary PAC would like to acknowledge the traditional territory of the Coast Salish, specifically the T'Souke nation on which the school is built. We recognize the territory and the nation. We thank them for sharing this beautiful land.

Opening Motions

Motion to adjourn by 7:10 pm – Jess 1st, Dalton 2nd APPROVED

Motion to approve agenda – Jess 1st, Katie 2nd APPROVED

Motion to approve June 2023 Minutes – Dalton 1st, Katie 2nd APPROVED

Partner Groups – Krista

- Upcoming Dates:
 - o Grade 5 Leaving Assembly...June 23rd
 - o Fun Day...June 27th
 - o Year End Assembly...June 28th
 - o Last Day...June 29th
- Reminder they need volunteers to help with Subway lunch June 27th
 - o We have a number of parents signed up online
- MyEd
 - o ACTION: ask parents to login now for their report cards and if they have trouble contact Noelle
 - o Reminder that they disappear after some time so you need to print them off
- Life touch for class photos
 - o Changing the way they are doing it
 - o They are now going to charge for the class photos
 - If parents purchase packages they get one for free
 - If not, they pay \$9 each
 - Or, the whole school purchases them for everyone at \$2
 - This would be almost \$700 for all our students
 - School can't afford this

- Discussion
 - Ask Stephanie Pinski how much they would cost for her to do them as she runs a photography business
 - Try to find options to make sure all the kids get one
 - Have a parent take them and then available digitally for parents
 - Created by kids – might be an option as well
- Registered 315 for next year though this might change with new developments being built
 - Overflow school and still 15 divisions for next year

Treasurer Report

- We currently have \$11241.11 available in our general account (including the \$6727.41 gaming that still needs to be transferred)
- Great to see that all classes have used their field trip funds this year!
- Still awaiting bills for beach day bussing, track and field bussing, bouncy castles, Ren Louis presentation, Grade 5 recognition and any leftover teacher receipts
- Asked to have the Raptors Presentation taken from the Lions Donation as the note states so that it shows it being used
- Still awaiting bill for the \$200 for the Aboriginal calendars for each class from Krista
 - Rotary funds are going to this as well
- Reminder to pay Munchalunch fee for next year
- Reminder to send cheque and registrations to BCCPAC for next year
- ACTION: Katie will get the Gaming Grant application done asap
- Donation from B. Brennan for Grade 5 Fun Day
 - Donation of \$500 for the grade 5 fun day
 - Will be paid to the PAC to be used towards the Fun Day expenses along with the \$500 Grade 5 Recognition funds from PAC = \$1000.00 for Fun Day
 - Thank you to Barb for her donation to the Grade 5s

Old Business

- IPAD Cases – discussed through email with the Executive
 - Voted unanimously to provide the funds for 13 IPAD cases
 - School will purchase them
- Gifts for Leaving Teachers
 - PAC has purchased 12 gift cards to Artisan Garden for staff that are leaving
 - They will be handed out next week with a flower and thank you card
- Gifts for teachers
 - PAC voted to provide staff with treats from Village Foods
 - Order for goodies and fruit platter made and will be delivered June 26th
- Buddy Bench Replacement
 - Discussed that bench needs to be replaced at some point
 - The wood on the bench is not great
 - Suggested to just replace the wood
 - Noted that Facilities will take the bench out and will not rebuild it
 - Also, PAC is not allowed to do that work themselves – must be CUPE
 - Replacement has been TABLED until next school year
 - PAC wants to know what the plans for the school are before putting anymore money into the school yard
 - Also, noted that Facilities might replace themselves if they see a need for it

New Business

- Community Values for 2023 school year
 - o Jamie has reached out to see if we are interested in running the fundraiser next year
 - o If we don't run the fundraiser we will lose our spot and will not get it back as only 2 schools in Sooke are able to sell the books
 - o The condition that Jamie has is that the fundraiser needs to be run the way he has asked it to be run
 - The books will need to be sent home to be successful
 - o Meghan has offered to stay in contact with Jamie and to work with a PAC member to run the fundraiser
 - o This is one of the most lucrative fundraisers we do aside from the WalkATHon provided it's done right
 - o Thought that PAC will run the fundraiser again next year and see how it goes
 - o MOTION: to run the Community Values fundraiser in the 2023/24 school year Jess 1st, Dalton 2nd VOTED APPROVED
 - o ACTION: Meghan will contact Jamie to go ahead and will coordinate with next years Executive when they want to run it
- PAC Executive Nominations and Voting
 - o President
 - Katie Sperrer was nominated for the position and voted in
 - ACCEPTED
 - o Vice President & Event Coordinator
 - Christal Bodman was nominated for the position and voted in
 - ACCEPTED
 - o Treasurer
 - Jess Wageman was nominated for the position and voted in
 - ACCEPTED
 - o Secretary
 - No nominations
 - Position open
 - o Food Coordinator
 - Lindsey Medwedrich was nominated for the position and voted in
 - ACCEPTED
 - o Fundraising Coordinator
 - No nominations
 - Position open
 - o Members at Large
 - Stephanie Pinske was nominated for the position and voted in – ACCEPTED
 - Kerri Gabert was nominated for the position and voted in – ACCEPTED
 - Ieva Schwaebe was nominated for the position and voted in – ACCEPTED
- Congratulations to the new Executive for the 2023/24 school year

Announcements and Adjournment

- Next meeting September 2023 TBD
- Adjournment
 - o MOTION to adjourn the meeting at 6:55pm Katie 1st, Jess 2nd

Future Topics to Discuss:

- Benches for the front of the school for learning
- Replacement of the intermediate bench
- Class Photos

