



MEETING MINUTES

Sooke Elementary PAC Meeting

Date/Time May 10, 2023, 6pm ZOOM | *Meeting called by* Sooke Elementary PAC

In Attendance

Meghan Rownd, President | Dalton Wilcox, Vice-President & Event Coordinator | Katie Sperrer, Treasurer | Simina Start, Food Coordinator

Other: Krista Leakey

Meeting Called to Order: 6:10 pm

Welcome and introductions

Territorial Acknowledgement - Sooke Elementary PAC would like to acknowledge the traditional territory of the Coast Salish, specifically the T'Souke nation on which the school is built. We recognize the territory and the nation. We thank them for sharing this beautiful land.

Opening Motions

Motion to adjourn by 7:20 pm – Simina 1st, Dalton 2nd APPROVED

Motion to approve agenda – Dalton 1st, Simina 2nd APPROVED

Motion to approve [April 2023 Minutes](#) – Simina 1st, Dalton 2nd APPROVED

Partner Groups

- Staffing...Welcome to Karina Singer EA
 - o All the Best to Deirdre Warren EA who retired
 - o leaving teachers: Ms. Falzon, Ms. Crighton, Ms. Harris, Ms. Lovett, Ms. Sherwood, Ms. Fawcett,
 - o UVIC Teacher Candidates: Ms. Sadie Cooper, Liz Bueckert
- One Spirit...had role models in...Jamin Zuroski did art with a number of classes
 - Ren Louie coming in to read his book
 - Brother Rick coming in to do some drumming with classes
- Red Dress Day-May 5 was recognized in school
- Moose Hide Campaign -May 11 also recognized in school
- Kindergarten activities for new families coming to SES in the Fall are continuing
 - o SES Kindy Orientation...Pirate Scavenger Hunt May 31 & June 1 3:15-3:45
 - o PAC is welcome to have a table to sell spiritwear and give out information
- Music Monday...whole school assembly with singing, recorders & ukuleles; Gord Phillips came & led us in the Sooke Elementary theme song!
- Grade 5 Transition...meetings occurred with Journey team; coming to present to classes on Thursday; tours JMS June 1st
- Thanks to PAC for: hot lunch, organizing the Spring Fling, the Raptors Presentation
- Lots of Field trips... Butterfly Garden; Sooke Library; Fire Safety Expo; Dunsmuir Penpals, Galiano Island
 - o Upcoming trips...Broomhill, Witty's Lagoon, Goldstream, Whiffen Spit, Sooke Museum, Aylard Farm, Shaw Ocean Discovery Centre,

- Social Responsibility Activities...Community Cleanup for Earth Day; some classes going to Whiffen Spit for Beach Clean-up
- Year End Activities
 - o Class Placement Meetings early June...info sent out to parents in Friday's newsletter
 - o Rainbow Dressup Day...June 2nd...Pride Walk
 - o Milnes Landing Track Meet...June 9th at EMCS
 - o **Yes to PAC popcorn day June 14th**
 - o Beach Day...June 20th
 - o National Indigenous Peoples Day...June 21
 - Reminder that we have \$500 in the budget for Aboriginal Education Enhancement if the school would like to do any presentations or activities
 - o Grade 5 Leaving Assembly...June 23rd
 - o Fun Day...June 27th
 - o Year End Assembly...June 28th
 - o Last Day for Students ...June 29
- PAC Question about the Rotary donation that the school received and where it'll go...
 - o Considering using the funds towards purchasing 13 Moons Aboriginal Kits \$100/pkg for each class
 - o Reminded that we have \$500 budgeted to be used for Aboriginal Education Enhancement if they need more funds

Treasurer Report

- We currently have \$15053.74 in our general account (including what was used already for gaming)
- Gaming we have \$3410.94 remaining to be used (all budgeted for)
- Conversation regarding using the PAC funds during the current school year that they are raised for
 - o Consider having a contingency fund – past PACs have had \$8000-10000 leftover at the end of the school year to use the next year
 - o Reminder that we should try to use it all
- June meeting there will be a discussion about some of the leftover “future topics to discuss” including Ipad cases and another buddy bench to use up some of that money
- We have raised almost \$12000.00 this year through our different events, hot lunches and fundraisers!
- Consider in the new school year asking teachers to provide us with information if they are using their field trip or supply money
 - o Be easier to track money that should be coming out if we have to wait such as with bussing
- ACTION: Meghan will ask Krista to remind staff to use up their classroom allocation funds and get us their receipts asap
- Reminder to Krista that there is \$63.00 available for track ribbons if the school needs it for the track meet in June
- PAC will discuss going away gifts for teachers and staff at the June meeting
- Note for next year that PAC should add both lifeguard costs for beach day and a “fun day” budget as well

Old Business

- Fundraisers – Paradise Island Cheese
 - o Need a volunteer to pickup the order in Nanaimo – Meghan has offered
 - o Cheese will be picked up May 12th and given to Jess for distribution
- WalkaThon Update
 - o Everything went really well – students all got prizes, those that brought in donations got entered into prize draw and all students got freebies
 - o \$1750 came from community sponsors, about \$2750 from student pledges
 - o After expenses we brought in \$3981.17 which is enough for the sensory room!!
- Variety and Sensory Room Update

- All items have been ordered by Variety and we're waiting to hear what facilities will need to complete the space
- MOTION: to provide \$500 additional funds for any supplies including paint, wood, etc. for facilities to complete the renovation – Dalton 1st, Simina 2nd APPROVED
- Dance Update
 - Everything is coming together
 - Rhys has asked for 16 prizes to hand out for dance competitions
 - We will ask parents if they can help us plan the dance this time
 - Ask for help with decorations
 - Also need to ask for volunteers for front door, concession, clean up
 - ACTION: Meghan will post online asking for volunteers
 - Dalton mentioned that as of tonight we have about \$432 in donations from the Eventbrite site
 - There have been 115 tickets sold so far
 - ACTION: Meghan will post to remind parents to get their tickets and will put it on the outdoor sign
 - Simina will wait to hear from Dalton on Monday for numbers to buy concession items – Meghan will confirm the concession is going ahead based on volunteers
 - MOTION: to budget \$450 for the All Dad Band equipment, decorations and prizes (based on the amount of donations we've already received online) Dalton 1st, Jess 2nd APPROVED

New Business

- Hot Lunch Update – Cancelling June hot lunch and doing a popcorn day on June 14th
 - School will be providing free subway lunch on fun day
 - Currently only have about 11 lunches donated
 - MOTION: for PAC to pay for however many hot lunches are needed to allow 1 donated lunch per class Simina 1st, Dalton 2nd
- Popcorn Day Date/Discuss – go ahead with June 14th as most classes are at the school that day
 - Meghan will connect with Simina to get that going
- Fun Day
 - Discuss providing bouncy castles (at teachers request)
 - Meghan reached out to Brooke and she can do 2 castles again for \$250 plus tax
 - Also discussed having freezies for all the kids
 - MOTION: to provide bouncy castles and freezies for the school on fun day Dalton 1st, Katie 2nd APPROVED
- Stick in the Mud Fundraiser – Erin was not at the meeting to discuss
 - There has been no interest in doing another fundraiser this year so PAC can do it next year!
- Nominations/Voting for Next Year
 - Will open nominations on May 29th
 - ACTION: Meghan will re-do the tri-fold pamphlet and letter to parents to go out before hand – including the letter to kindergarten parents
 - Consider which roles the current exec might want to take on next year
 - Further discussion at the June meeting
 - AGM for voting in new executive tentatively set for the week of June 19th (will firm date at June 6th meeting)
- Discuss future topics – bench and Ipad cases
 - Meghan is working on getting pricing for these together for the June 6th meeting
 - Will discuss and vote then

Next Meeting – June 6, 2023 6pm Library

Motion to Adjourn @ 7:36 pm – Katie 1st, Jess 2nd