



MEETING MINUTES

Sooke Elementary PAC Meeting

Date/Time March 14th, 2023, 6pm ZOOM | *Meeting called by* Sooke Elementary PAC

In Attendance

Meghan Rownd, President | Dalton Wilcox, Vice-President & Event Coordinator | Simina Start, Food Coordinator | Jess Wageman, Fundraising Coordinator

Other: Krista Leakey, Principal

Meeting Called to Order: 6:05pm

Welcome and introductions

Territorial Acknowledgement - Sooke Elementary PAC would like to acknowledge the traditional territory of the Coast Salish, specifically the T'Souke nation on which the school is built. We recognize the territory and the nation. We thank them for sharing this beautiful land.

Opening Motions

Motion to adjourn by 7:20 pm – Simina 1st, Dalton 2nd - CARRIED

Motion to approve agenda – Simina 1st, Dalton 2nd – CARRIED

- Adjustments to the agenda to include tabled discussion on the Primary Program and Grade 5 information

Motion to approve [February 2023](#) minutes – Jess 1st, Simina 2nd – CARRIED

- Adjustments needed to [January 2023](#) meeting minutes to include approval amounts for drumming, PISE and arctic presentations
 - o Drumming presentation approved \$1000.00
 - o PISE Wheelchair Demonstration approved \$460.00
 - o Arctic Presentation approved \$400.00
- Adjustment needed to [February 2023](#) meeting to include vote and approval to remove the \$300.00 for the Lions Pancake Breakfast supplies in the budget and use that \$300.00 towards the Raptors Presentation with the remaining funds needed to come from Gaming

Partner Groups

- Playground Update...waiting to hear from SBO (MiCap) about enhancements
- One Spirit Team (Indigenous Education)...Kookum Jo-Ina finished her residency at SES; taught several classes Metis culture
 - o One Spirit Team planning for remainder of the year (role models; planning for National Indigenous Peoples Day & National Indigenous History Month)
 - o Jamin Zuroski (one of our district role models) completed a beautiful Indigenous art display on the library glass doors/windows
- Sports ...basketball season ended with a student vs. staff game
 - o Fun Runs @ Poirier @ 3:30 on [March 16th](#) & [April 6th](#) for the Milnes Landing students in Grades 2-5
 - o soccer season planned for after the break
- Grade 4 students and families encouraged to take the Ministry of Educations Student Surveys

- Grade 4 & 5 classes finished their Maturation Talks from Francesca Lee, SD62's Curriculum Coordinator for Sexual Health
- Initiatives for new [September 2023](#) Kindergarten Students...Pop-up Play @ Sooke Elementary on [March 16th](#) 1:15-2:00
 - o Ready, Set, Learn: Session 1...Read & Ride [April 1:30-2:30](#)
 - o Session 2...Online [May 16](#) or [23 6:30-7:30](#)
 - o Session 3...Outdoor Play [May 30 5:00-6:00](#)
- Paper reports will go home [March 17](#)
- Thanks for all PAC's help with the whole school Subway lunch
- Sooke Lions returned the PAC money...they want to give money; not receive it!

Treasurer Report

- Looks like the Gaming is spoken for this year so anything that we would consider for Gaming use will need to come from fundraising
- There is a balance of \$6213.37 available in our account to date
 - o Executive will have a discussion about how much of a contingency should be carried over to the next school year and amend the constitution to include this for future
- Question about how the PAC fundraises and what school year we are fundraising for
 - o A note that in the DPAC guidelines for how to set up the PACs budget each year it does say that we are setting up a budget for the current year – not years ahead
 - o Which means that we are fundraising for that current year not the year ahead
 - o Parents aren't going to feel any motivation for fundraising for the next school year especially for parents leaving the school
 - o It also takes the ownership away from parents coming to join our school through the year and kindergarten parents who will see it as the money has been raised for this year so they don't need to help
 - o Meghan will provide a link to DPAC information
- We absolutely shouldn't stop fundraising because this year is all paid for
 - o We need to keep going so that if anything extra comes up that we might not have budgeted for in September such as the primary adventure or the sensory room can be looked at and fundraised for
 - o For now, we should note that any fundraising for the remainder of the year will ensure we have a contingency fund for whatever amount we set in the constitution and will help to cover any additional programs, field trips, etc that come up this current school year
 - o Doesn't mean we won't consider saving some fundraising dollars for the next school year though but shouldn't be at the expense of providing our current students with opportunities this year
 - o Keeping this all in mind come April when we vote on the primary adventure program
 - o Does not mean that that can't change but parents need to have a say in that before those changes are made - Suggest having a poll with parents for the next school year if wanting to change things around

Old Business

- Variety Grant
 - o Grant for \$3200.00 was approved
 - o Now PAC can start fundraising for the other \$3200.00 needed for the equipment for the sensory room
 - o Equipment needs to be purchased by the end of this school year so we will be getting Variety to order this after spring break
 - o Fundraising for this amount will be done through April bottle drive, walk a thon and any additional fundraisers/events we do this year
 - o Consider moving some of the \$10000.00 playground amount to this project as we still have not received word about what/when they are doing this and how much PAC is responsible for
 - o The sensory room needs to be completed by the end of this calendar year December
 - o Meghan will send Krista a list of items that the district needs to do up in the loft so we can get things rolling
 - o The items being order can be used right away though
- Fundraisers

- Cheese fundraiser for April - Jess will look into this
- Hilltop Update
 - We only had about 7 orders which isn't very much
 - Consider doing a seed start fundraiser next year and move away from Hilltop for the spring
- Dielmans Update
 - Ended [March 10th](#)
 - Katie can update us at the next meeting in April
- Hot Lunch – confirm date and menu for April - [April 25th](#) sushi - look at offering avocado roll, California roll and like a supreme roll (name) - will have varying prices - hot dogs too
- WalkATHon
 - Need to start getting letters out to the community
 - Won't have a date firmed up til after staff meeting in April but we'll put end of April on forms - note dates could be [April 27](#) or [May 4](#) - Krista will ask staff
 - Meghan will get the community letters together and then PAC can divide and conquer the local businesses for support
 - Meghan will get the information together over spring break for the students pledge forms to go out early April
 - Will need volunteers this year to help with the prizes, and collecting donations
- PAC Constitution Notes
 - Ask the Exec to please get all notes to Meghan by the end of spring break
 - Meghan will put together all of the suggestions for the exec to review at the April meeting and approve changes
 - Constitution will be updated by the May meeting so that PAC can start nominations for next years executive

New Business

- Bottle drive has been booked for [April 1 st](#) – we have a community member, not parent, wanting to assist us as she is excited about the sensory room
 - Will call for volunteers over spring break
- Pop Up Tent – discuss and vote TABLED
 - No extra spending - Dalton has one we can use for bottle drive and Krista said there's one in the basement too
- Spiritwear Leftovers
 - Meghan has done an inventory of what is in the basement that needs to be sold
 - Ideas on how to go about selling them? Meghan will do up a letter for parents and first come/first served
- Primary Program – TABLED
- Grade 5 Grad update – TABLED
- Dates for spring dance/bbq
 - Dance tentative booked for [May 17 th](#) – Agreed
 - BBQ can be done during the fun day end of June - teachers have said no to this - we will need to find another fundraiser or event

Next Meeting – [April 11, 2023 6pm](#) Library

Motion to Adjourn @ 7:10pm – Simina 1st, Dalton 2nd
s