



MEETING MINUTES

Sooke Elementary PAC Meeting

Date/Time March 4, 2021 via Google Meet at 6 pm | *Meeting called by* Sooke Elementary PAC

Executive Members

Marianne Waldemaras, President | Janelle Holstein, Vice President | Jessica Poitras, Treasurer | Shannon Scott, Food & Event Coordinator | Meghan Rownd, Secretary

Call to Order – Meeting of the PAC was held March 4, 2021 at 6 pm via Google Meet. Call to order at 6:04 pm.

Welcome and Introductions

Territorial Acknowledgement – Sooke Elementary PAC would like to acknowledge the traditional territory of the Coast Salish, specifically the T'Souke nation on which the school is built. We recognize the territory and the nation. We thank them for sharing this beautiful land.

Opening Motions

- **MOTION** to adopt agenda (MR 1st, JP 2nd CARRIED)
- **MOTION** to approve February 2021 meeting minutes (MR 1st, JP 2nd CARRIED)
- **MOTION** to adjourn meeting by 7:15 pm (MR 1st JP 2nd CARRIED)

In Attendance

- **Executive:** Janelle Holstein, Meghan Rownd, Jessica Poitras, Shannon Scott
- **Other:** Krista Leakey

Partner Groups

- Krista
 - o Grade 4s finished the FSA/s assessment
 - 23% of the grade 4s did it and the rest opted out
 - o Tomorrow satisfaction survey
 - Grade 4s and their families
 - Sent over email to families
 - o Enrollment for next year
 - Down a bit from this year
 - But the process is just starting
 - o Facilities came in to see the indigenous garden
 - Really impressed with what they saw
 - Still want to get log benches but facilities said that it should come from the school district
 - o Playground
 - Schematic for a ramp for the smaller playground
 - Keep working on getting some extra equipment
 - ACTION: Meghan will be working on a quote for some things and will send to Krista
 - o Bus driver & crossing guard appreciation was done
 - Was done with the Ready, Step, Roll program
 - They loved it
 - They received a mug and Tims card and the kids drew up postcards for them
 - o A thank you for the hot lunch
 - Shannon asked Krista to relay to teachers if there are extras (as in extra sandwiches, burgers, etc)

- And to put a note on her hot lunch reminder to parents (email) that no subs and no late orders
- Soccer nets
 - Are they being used?
 - not yet – they’re just too big
 - We will look at getting them returned and something else purchased
 - ACTION: PAC will follow up with Krista about the nets from Happy Valley School as they are ideal
 - ACTION: Meghan will look through Flaghouse catalogue to see what they have

Old Business

- Hot Lunch – April/May/June: Set Dates and Options
 - Concern over the lunches from A&W not being hot or food safe because they were ready for pickup so early and had to sit before being eaten at lunchtime
 - Kids all eat at 12:15pm
 - Subway day is maybe 130 orders but Shannon feels that the other lunches do better
 - A&W we had 171 orders
 - Raised 62\$ for the meal for kids healthy meals for youth in need
 - They were really impressed that as a school we did it – kudos to Jessica
 - 80% of donations stay in the community
 - Leftover juice and chips at the end of the hot lunches – what do with them?
 - Question to Krista: Would be of interest to the grade 5 classes to use the items to fundraise money for their grade 5 graduation?
 - Grade 5s would sell the items and keep the profits
 - She will ask teachers and let us know
 - Will do the sale after the last hot lunch of the year (last day?)
 - ACTION: to follow up with Krista about interest for this
 - Dates to think about
 - April 23rd - teriyaki/sushi day
 - May 21st – subway
 - June 25th – teriyaki/sushi or subway
 - Depends on how much the teriyaki/sushi will cost
 - ACTION: follow up with Shannon about what we’re doing
 - ACTION: Shannon will contact Hara Sushi to see what they can offer for hot lunch
- Projector Update
 - Put a pin in the discussion until next year
 - Teachers aren’t interested in having a projector right now
 - Asked what they want so that’s where the chromebook discussion came from
 - Could revisit again next year

Treasurer Report

- \$18441.14 reg account
- \$12580.26 in gaming
- Couple of checks need to go in still
 - Music teacher – check is ready for her
 - Not seen a lot from the teachers for their classroom allocation funds
- ACTION: note to teachers to get their receipts in before spring break so we know where we are
 - Krista will follow up with the teachers and ask them to get their receipts in to the PAC email or PAC box
 - Don’t want have them coming in all at once at the end of the year

New Business

- Play Ground ideas – Amount to spend. Need to use Gaming!
 - o Playground can come from gaming
 - o The bin holding the hockey equipment needs to be replaced
 - Do we want to purchase one?
 - **MOTION:** to purchase a new hockey equipment bin (MR 1st, JH 2nd CARRIED)
 - o Question to Krista if they think that they need more equipment would our money be better spent there?
 - They can always use more equipment
 - o Suggested from Krista to put together a proposal for what we want to see in the playground so we can send it to facilities for their input
 - **ACTION:** Meghan will work on the quotes/proposal and have it sent to Krista asap
- Purdy's Fundraiser Dates
 - o Campaign will start March 8th online
 - o Orders will close March 20th and will be shipped to Meghan's home (over Spring break) on March 25th
 - o Pickup will be at the school March 27th from 10-12pm
- Hanging baskets fundraiser suggestion
 - o Won't call it Mothers day fundraiser but meant for that timeline
 - o From Hilltop Gardens
 - o Orders will need to be placed by April 8th and delivery would be dependant on what the company has available
 - o Concern with previous plant sales (poinsettias) that they don't get picked up on time and start to die
 - o Suggestion from Shannon to poll on Facebook to see what parents think
 - o **ACTION:** Meghan will put a poll on Facebook to see about interest
 - o **ACTION:** Meghan will get together materials and information so exec can make a decision
- Outdoor learning equipment for Kindergartens
 - o Message from Lisa and Dawn requesting some items they can use
 - o Could we count it as a field trip? Yes, it could be counted that way.
 - o **ACTION:** Marianne will email them back and let them know they can split the costs in half and have the money come from their classroom allocation funds under field trips
- \$500 to Grade 5 Grads for Hoodies – In the budget? Who will take this on?
 - o We did it last year
 - We paid \$500 towards them and the grade 5 classes used their own fundraised money for the rest of the cost (money raised for their class trip that was cancelled)
 - o \$500 is in the budget moved from the bursary to our Grade 5s instead
 - o 73 in school grade 5s; will check on the exact number with remote learners
 - o Get a quote from Spirit Wear
 - **ACTION:** Janelle and Jessica will look into the pricing
 - **ACTION:** Janelle will message Heather Grove (last years coordinator) to see how that went last year and who we ordered from
 - o Can use the money earned from the snack sale
 - o **MOTION:** To put the money towards hoodie (JH 1st, SS 2nd CARRIED)
- Update on bottle change for books – discuss purchasing class lists
 - o Can we use the gaming account for this purchase?
 - Could we just buy a big order for the whole school and have them distribute to classes?
 - It's not whole school but we can work around that to use the gaming funds
 - We will put the money earned from the bottle drive into our account
 - o **MOTION:** To purchase class lists for each class (JH 1st, MR 2nd CARRIED)
- Chrome Book Discussion
 - o They must be purchased through the school board – cost is \$325 per Chromebook
 - o Krista intends to purchase a few first and is asking if PAC can cover the rest to make a full class set of 30

- Question: We heard word of there being a district rental program for electronics. Has Krista heard anything about this?
 - No, it's something that is talked about but there are no concrete plans for this.
- Concerns
 - Will all the classes have equal access to the Chromebooks?
 - Yes, they will be able to sign them out as needed and they will be stored in a cart that can go from class to class.
 - Why isn't the school board buying these for our students?
 - The school board will provide a ratio of 1:4 for grades 3 – 5. However, they haven't committed to providing anything as of yet and it can be a long wait. In the meantime, our students are going without.
 - If PAC buys these will they remain at our school or will they be shared or possibly taken away to another school?
 - The Chromebooks will remain at Sooke Elementary School. PAC purchased items should not leave the school.
 - What will happen to the Chromebooks that we have purchased already for the school as they are reaching the end of their lifespan?
 - Unsure if they will be replaced or refurbished/updated. Krista will find out.
 - ACTION: follow up with Krista about what happens with our old Chromebooks
- **MOTION:** to purchase up to 30 Chromebooks for the school (SS 1st, MR 2nd CARRIED)
- Lost and Found Items – Children to look through and then Marianne will post on Facebook
 - **ACTION:** Marianne will collect and post all of the leftover lost and found items on Facebook
- Idea from Krista
 - To purchase Sooke pinnies for sports
 - They were bought 3 years ago
 - They're in with the cross country gear
 - ACTION: follow up with Krista to make sure they've been located

Announcements and Adjournment

- Next Meeting Date April 8, 2021 – 6pm online
- Adjournment
 - **MOTION:** to adjourn meeting at 7:25 pm (JH 1st, MR 2nd CARRIED)

Future Topics:

- Reflector fundraiser